

April 2023

Dear Pinn Medical Centre Patient

**The Pinn Medical Centre Patients' Association is looking for new Trustees**

The Pinn Medical Centre Patients' Association (PMCPA) is the official Patient Participation Group (PPG) for the Pinn Medical Centre and as such we are the main forum for consultation between patients and the Practice.

In addition we provide the following services:

- **Receiving and providing feedback from patients**
- **Transport for vulnerable patients to medical appointments**
- **Providing a network of support for Carers**
- **Volunteer help for the National anti-Covid Vaccination Programme**
- **Creating and delivering the Pinn Piper**
- **Fundraising and Quiz Nights**
- **Healthcare information**

We are looking to enhance our role by increasing a range of services to support individuals and groups within the community. Lately we have launched:

- **Mobility classes**
- **Digital inclusion classes**

We are about to provide other services providing support groups in:

- **Patients experiencing menopause**
- **Health and well-being for men**
- **Managing a family budget**
- **Basic DIY support**
- **Shopping support**
- **Friendship group**
- **Healthy walks**

You may have ideas of other groups you would like to see us provide – let us know, or better still, join us to make it happen !!

There is now a much more formal recognition than ever before of the importance of voluntary patient groups like ours, and the need to bring out the largely untapped potential of such groups to improve the quality of healthcare delivery nationwide. Patient participation is now increasingly seen as playing a crucial part in helping GP practices to identify more precisely what is important to patients and how it can improve its service to them. We are a thriving organisation, having doubled our Membership over the last year. But we need to do more, not least in respect of patient/member involvement.

**We are now keen to appoint at least FOUR new Trustees to serve on the Board.**

The time commitment is for five meetings a year (four Board Meetings and the Annual General Meeting) although our Trustees take part in many other activities to support patients and to develop the work of the Association.

**If you are interested in joining the PMCPA as a Trustee, and are interested in supporting the Practice and its patients, we'd love to hear from you.**

It would be useful if you had skills and experiences in the areas outlined below. We would certainly make full use of them:

- Management and organisation of particular services and events;
- Charity Law; Board/Company Secretary;
- Health and social services;
- Public education campaigns and activities;
- Marketing: Event promotion, Advertising sales; design; editorial; Press and Media;
- Information Technology, including website support.

However, **we are not looking for only professional people** who fit a rigid template. We are looking for people who may well regard themselves as being from a non-professional background – perhaps you may not have a full employment record - but **what you will have is a keen desire to help others and more importantly the drive to get things done.**

Trustee positions are open to all patients over the age of 16 and who are registered as patients with the Pinn Medical Centre, regardless of age (there is no upper age limit), gender, race, faith, disability or sexual orientation.

In order to help achieve a balance of views, insights, and beliefs that are representative of the PMC's patient population, however, and to address UK Government and NHS directives on overcoming historic under-representation in public decision-making at senior levels, applications are particularly welcome from such groups as under-40's; people with disabilities; women; and so forth.

**If you are interested in serving as a Trustee, please visit the PMCPA's website at: [www.pinnpatients.org](http://www.pinnpatients.org) for further details and a Trustee Recruitment Pack.**

Alternatively, visit the surgery where this information is displayed on the noticeboard, and where you can get the Recruitment Pack from Reception.

**The deadline for applications for the position of Trustee is MAY 5<sup>th</sup> 2023.**

**Please forward your letter of application and a current CV to: Kevin Mahon, Chair (PMCPA) at [kevin@pinnpatients.org](mailto:kevin@pinnpatients.org) or leave at Reception at the Pinn Medical Centre. You are also asked to provide the name and contact details of two Referees from whom we can take up a personal reference. References will be taken up prior to interviews.**

The timetable for the successful appointment of the new Trustees is as follows with dates to be finally confirmed;

Deadline for applications received	May 5 <sup>th</sup>
Shortlisting panel meets	May 9 <sup>th</sup>
Interviews held	June 6 <sup>th</sup> (7 <sup>th</sup> /8 <sup>th</sup> )
Ratification by Board of Trustees	June 15 <sup>th</sup>
Annual General Meeting	July 3 <sup>rd</sup> (through to 12 <sup>th</sup> )

You may not want to become a Trustee – that's fine but we still need you !!  
We need as large a patient community to be members of the Association.

If you simply want to become a Member just send your contact details to [secretary@pinnpatients.org](mailto:secretary@pinnpatients.org). Any patient of the Pinn Medical Centre who is over 16 years of age can become a Member or a Trustee. Don't worry if you're not sure whether you are already a Member, just send your details anyway and we'll let you know.

Yours sincerely  
Kevin Mahon  
Chair - PMCPA